

RIVERSIDE PARK BOARD MEETING MINUTES

June 6, 2006

5:30 p.m.

The Riverside Park Board held their regularly scheduled meeting at E. H. Young Park in Riverside, Missouri, on Tuesday, June 6, 2006. Chairman Jim Frakes called the meeting to order at 5:30 p.m. Those answering roll call were: Jim Frakes, Kathy Rose, Lori Rardeen, Julie Rule, Ron Carlson, Alderman Linda Jones and Brent Miles. Public Works Director Larry Meyer and Jane Henry, Administration Assistant, was also present. Sara Thatcher and Jerry Hackenberg were absent.

Jim Wroblewski, a Riverside citizen, in a document given to Park Board President Jim Frakes, presented his ideas for new parks and grounds landscaping and for maintenance of the plantings already in place. Rose asked for a plan of attack. Rule said, "We need a maintenance schedule: 1) Could Jim give us a timeline and how to proceed? 2) Will he agree to review our operations and maintenance draft?"

Miles offered that parks signage needs to be consistent and standardized. Parks board members agreed that staff should get cost estimates for new signage from 3 or 4 vendors. Also, legal and safety requirements at the parks, especially the new skate board park, need to stand out more, i.e., different colored lettering.

The system for reserving shelter space in the parks was reviewed and discussed. Rose said we may have come to the point that a staff person needs to be here to monitor on the weekends. Public Works staff hours could be staggered to fill the need.

Budget priorities for the parks were discussed. The top 7 high priority items for the 2006-2007 Budget were highlighted.

- 1) Some park board members are concerned about the condition of the baseball field in EH Young Park. The Board had decided on no pitcher's mound so it would not be an obstruction for practice or for play. The field was graded flat for a softball field. The field needs to be fixed and made ready for tournament play in July. Meyer will call the company and ask them to mark the base lines and mark the positions for the base bags and home plate. The field bleachers the board recommended purchasing are too short. The board would like to have those bleachers moved to the horseshoe pit area and order new, more standard sized bleachers for the ball field.
- 2) Homestead Park upgrades were funded in the 2005-2006 budget and the fencing should be installed by the end of July. Miles will schedule relining the basketball court and replacing the existing wire cable fence.
- 3) The repair of the Line Creek Trail that comes into and terminates in Renner Brenner Park will be proposed as a capital improvement project in the 2006-2007 Budget. The area is approximately 150 feet long and 10 feet wide. Also, the benches near the Skateboard Park that are in disrepair will be replaced in this project.

- 4) Rose asked Meyer to document his schedule of maintenance and the wear and tear on the City's lawn equipment so that a replacement schedule can be developed.
- 5) The development and construction of Line Creek Trail is proposed for the new budget year and, if approved, should begin in August '06.
- 6) Rule is working on a flow chart to be used as the basis for a packet for event planning. She said there is a need to set standards for all groups renting the parks and the community center. Rose said some standards would have to correlate with the number of people generated for an event. Jones advised talking to City Attorney John McClelland about standards for waiving fees. Miles offered to talk with him and report back to the park board.
- 7) The bathroom doors at EH Young Park that are bent are being taken care of, according to Larry Meyer. Argosy presented 8 exhibits pertaining to the proposed sewer connection and Kaw Valley will act on it by tomorrow, June 7. John Jackson, City Engineer, has given Brent a proposal and the costs for winterizing the restrooms so they can be a year-round facility.
- 8) The Park Board would like to have input in the streetscape plan. Miles estimated it will be a 2 to 3 year phased plan starting on Highway 9 at the entrance to Briarcliff.

The meeting was adjourned.

Administration Assistant