ADOPTED BUDGET

2018-2019

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CITY OF
RIVERSIDE
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Upstream from ordinary.

City of Riverside

Elected Officials

Kathleen Rose	Mayor
Al Bowman	Alderman, Ward I
Nathan Cretsinger	Alderman, Ward III
Mike Fuller	Alderman, Ward I
Jill Hammond	Alderman, Ward II
Sal LoPorto	Alderman, Ward III
Aaron Thatcher	Alderman, Ward II

Management Team

Brian Koral	City Administrator
Michael Duffy	Community Development Director
Gordon Fowlston	Fire Chief
Travis Hoover	City Engineer
Robin Kincaid	City Clerk
Donna Oliver	Finance Director
Chris Skinrood	Police Chief
Tom Wooddell	Public Works Director

Advisory Boards

Planning Commission
Tourism Commission
Park Board
Board of Zoning Adjustment
Tax Increment Financing Commission
Industrial Development Authority Board

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July 24, 2018

Mayor Kathy Rose
Alderman Al Bowman
Alderman Nathan Cretsinger
Alderman Mike Fuller
Alderman Jill Hammond
Alderman Sal LoPorto
Alderman Aaron Thatcher

FISCAL YEAR 2018-2019 BUDGET

Submitted herewith is the Fiscal Year 2019 (FY19) budget and program of services for the City of Riverside. The annual budget as proposed represents the strategic, administrative and financial plan of the City of Riverside. The budget is balanced pursuant to State Law.

The FY19 budget is intended to serve as a policy document, a financial plan, an operations guide and a communication device. The following overview of the FY19 budget illustrates the conservative approach utilized by the Board of Aldermen and City Staff to develop a proposed budget plan which benefits the entire City of Riverside and its residents.

EXECUTIVE SUMMARY

Revenues

Total budgeted revenues, excluding bond proceeds, of $24,117,060 are 9.0% or $1,987,463 higher than the FY18 budgeted revenues of $22,129,597.

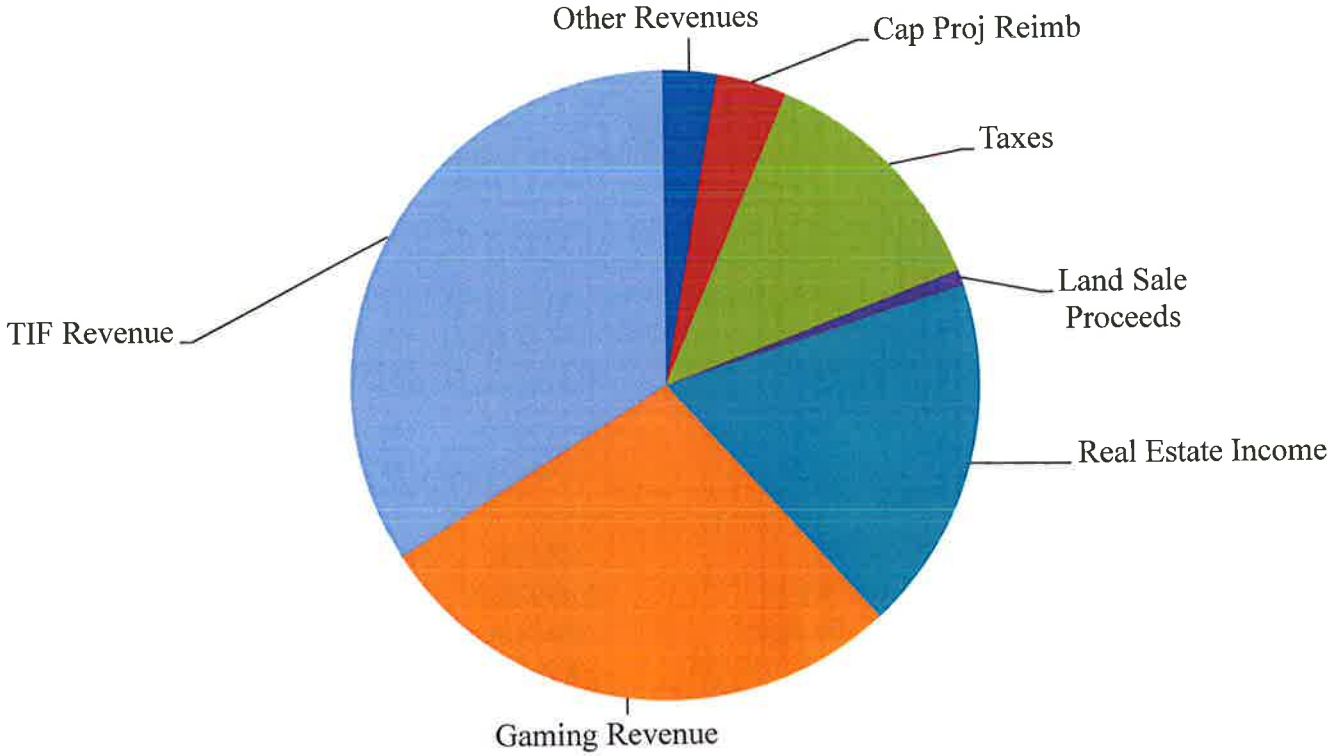
	FY19 Budget	FY18 Amended Budget	Change
Gaming Revenue	$ 6,700,000	$ 6,600,000	$ 100,000
Land Sale Proceeds	200,000	200,000	-
TIF Revenue	8,186,500	7,381,500	805,000
Real Estate Income	4,400,000	4,400,000	-
Taxes	3,084,660	2,891,960	192,700
Cap. Proj. Reimb.	875,000	50,000	825,000
Other Revenue	670,900	606,137	64,763
Subtotal	24,117,060	22,129,597	1,987,463
Bond Proceeds	-	19,960,000	(19,960,000)
Total	$24,117,060	$42,089,597	($17,972,537)

Gaming Revenue is budgeted to increase by $100,000 or 1.5% in comparison to the FY18 budget. Gaming revenue is projected to be flat in comparison to FY18 projected revenues of $6.7 million.

The success in the Horizons Business Park is reflected in the 10.9% increase in TIF (Tax Increment Financing) revenues budgeted. PILOTS from new construction will be added to the tax rolls this year. In addition, the Missouri State Legislature approved removing the cap on the State TIF. As a result, the City will receive additional revenues.

FY18 sales and use tax revenues of $1,750,000 are anticipated to be 8.6% higher than FY17 revenues of $1,611,237. Growth has resulted both from new businesses within the City and increases from existing businesses. It is anticipated that these revenues will grow an additional 1% in FY19.

The following graph displays total budgeted revenues excluding inter-fund transfers.



Expenditures
In January 2013, the Board of Aldermen adopted an Operating Budget Policy, which specifies the budget calendar and process.

Budget Calendar

January	Mayor and Board of Aldermen review financial position and set goals
February	Finance Division distributes budget worksheets to departments
Early March	Departments submit budget requests to Finance Division for initial review
Late March	City Administrator, Finance Division and individual departments review
April	City Administrator, Finance Division, and department heads finalize Staff Recommended Budget
May	City Administrator presents Staff Recommended Budget
June	Board of Alderman adopt budget by resolution

During February and early March, departments prepared their budget requests. Items requested for funding were assigned a priority by the requestor and those priorities were discussed during individual meetings with the City Administrator. Group meetings were held in April to discuss all requests and to collaborate on establishing overall priorities.

Total budgeted expenditures of $31,535,200 represent an increase compared to the FY18 amended budget of $20,895,337, before refunding bond expenditures. The total FY18 amended budget excluding Interfund transfers was for $40,855,337.

	FY19 Budget	**FY18 Budget as amended**	**Change**
General Fund	$11,327,200	$10,883,601	$ 443,599
GF Contingency	3,503,000	-	3,503,000
Capital Improvement Fund	8,725,000	2,505,000	6,220,000
Community Development Fund	750,000	-	750,000
Capital Equipment Fund	435,000	439,900	(4,900)
Levee Debt Repayment Fund	6,699,000	6,920,836	(221,836)
Tourism Tax Fund	96,000	146,000	(50,000)
Subtotal	**$31,535,200**	**$20,895,337**	**$10,639,863**
Refunding Bonds	-	19,960,000	(19,960,000)
Total	$31,535,200	$40,855,337	($9,320,137)

The following table details significant budget requests included in the Staff Recommended **General Fund Budget**. For additional details on these requests please see the appropriate departmental tab.

Department	Request	Cost
Human Resources	2% Merit and adjustments	$122,907
Human Resources	Increase in Benefit Premiums	110,498
Administration	Remove City Administrator Search	(96,151)
Administration	Add HR Manager and Delete Admin. Assist. Positions	32,939
Municipal Court	Additional Part Time Budget	15,640
Community Center	Increase funding for Healthy Citizen Program	96,000
Police	Hiring Incentive	10,042
Public Works	Streetlights & Trash Service	30,000
Building Maint.	Increase Utility Expense	16,400
Engineering Fees	Increase Outside Engineering Fees	12,500
Various	Increase IT Contract Services	25,000
Various	Misc. Changes	67,824
	Total included in recommended budget	**$443,599**

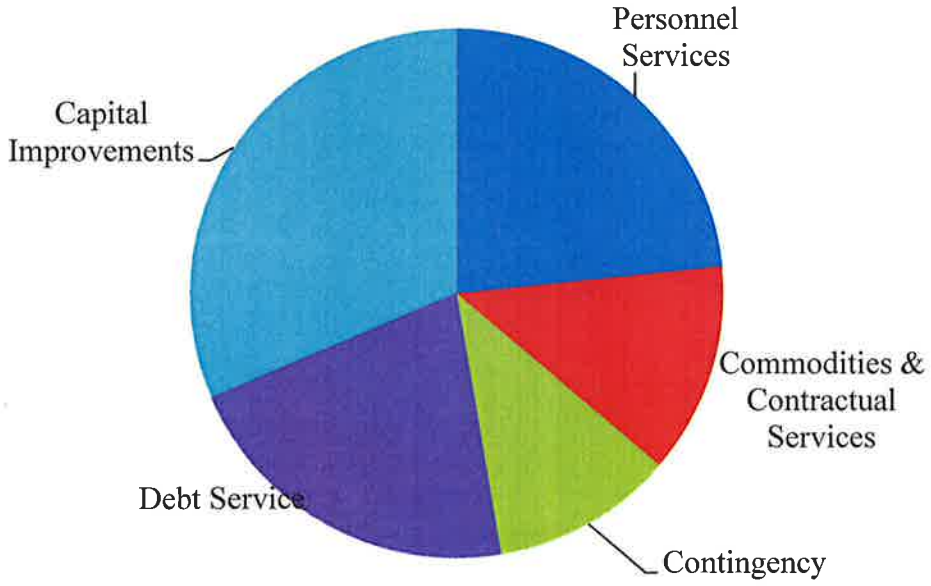
The **Capital Equipment Fund** includes funding for the following:

Department	Request	Cost
I.T.	Computer Equipment	$ 50,000
Police	Replace Equipment	8,000
Police	Replace Vehicles	144,000
Fire	Replace Vehicles	100,000
Public Works	Replace Equipment	65,000
Public Works	Replace Vehicle	68,000
	Total included in recommended budget	**$439,900**

The Capital Improvement and the Community Development Funds include funding for the following projects in FY19.

Project	Amount
Infrastructure Maintenance	$ 350,000
9 Highway and Mattox	150,000
Platte Valley Industrial	600,000
Tremont Trafficway	1,500,000
Facility Improvements	370,000
EH Young Improvements	1,500,000
Vivion Road Trail	1,200,000
Jumping Branch Trail	650,000
Christmas Tree Welcome Plaza	80,000
Fitness Trail	150,000
GIS Software	25,000
Horizons	2,150,000
Total	**$8,725,000**

The following graph depicts total expenditures excluding inter-fund transfers.



CONCLUSION

Balancing the needs of the community with available financial resources presents an annual challenge in the development of the budget. The FY19 budget reflects the efforts of the Governing Body and City staff to address the need to provide services to our community while maintaining a strong financial position.

Sincerely,

Brian Koral
City Administrator

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2018/19 Operating Budget

	General Fund	Capital Improvement Fund	Community Develop. Fund	Capital Equip Fund
06/30/18 Balance (Est)	**$ 14,026,002**	**$ 1,405,870**	**$ 3,125,005**	**$ 218,498**
Permits & Licenses	145,500	-	-	-
Fees Fines & Forfeitures	249,500	-	-	-
Taxes	2,894,660	-	-	-
Interest on Accounts	60,000	400	-	
Miscellaneous	365,500	-	-	-
TIF Revenue	-	-	101,500	-
Reimb. from Other Entities		875,000		
Sale of Land Proceeds	-	-	-	-
Real Estate Income	4,400,000			
Missouri Gaming Commission	6,700,000	-	-	-
Subtotal	**14,815,160**	**875,400**	**101,500**	**-**
Transfers From Other Funds	1,500,000	7,000,000	-	425,000
Total Revenue	**16,315,160**	**7,875,400**	**101,500**	**425,000**
Available Funds	**$ 30,341,162**	**$ 9,281,270**	**$ 3,226,505**	**$ 643,498**
Expenditures				
Elected Officials	62,826	-	-	-
Administration	1,574,889	-	-	50,000
Human Resources	140,000	-	-	-
Municipal Court	231,309	-	-	-
PS Administration	530,663	-	-	-
Police Services	2,699,833	-	-	152,000
Operations Support	701,536	-	-	-
Fire	1,917,624	-	-	100,000
Public Works	1,405,051	-	-	133,000
Engneering	274,798	-	-	-
Building Maintenance	359,100	-	-	-
Parks	388,100	-	-	-
Community Center	525,380	-	-	-
Community Development	516,092	-	-	-
Board of Aldermen Contingency	3,503,000	-	-	-
Capital Project Expenditures	-	8,725,000	750,000	-
Debt Service	-	-	-	-
Total Expenditures	**$ 14,830,200**	**$ 8,725,000**	**$ 750,000**	**$ 435,000**
Transfers To Other Funds	7,425,000	-	-	-
Total Expenditures & Transfers	22,255,200	8,725,000	750,000	435,000
06/30/19 Fund Balance	**$ 8,085,962**	**$ 556,270**	**$ 2,476,505**	**$ 208,498**

Debt Service Fund	Tourism Tax Fund	Total All Funds
$ 4,249,992	**$ 501,547**	**$ 23,526,914**
-	-	145,500
-	-	249,500
-	190,000	3,084,660
50,000		110,400
-	-	365,500
8,085,000	-	8,186,500
		875,000
-	-	-
		4,400,000
-	-	6,700,000
8,135,000	**190,000**	**24,117,060**
-	-	8,925,000
8,135,000	**190,000**	**33,042,060**
$ 12,384,992	**$ 691,547**	**$ 56,568,974**
-	-	62,826
-	96,000	1,720,889
-	-	140,000
-	-	231,309
-	-	530,663
-	-	2,851,833
-	-	701,536
-	-	2,017,624
-	-	1,538,051
-	-	274,798
-	-	359,100
-	-	388,100
-	-	525,380
-	-	516,092
-	-	3,503,000
-	-	9,475,000
6,699,000	-	6,699,000
$ 6,699,000	**$ 96,000**	**$ 31,535,200**
1,500,000	-	8,925,000
8,199,000	96,000	40,460,200
$ 4,185,992	**$ 595,547**	**$ 16,108,774**

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Description of Revenue Sources

General Fund

- **Permits & Licenses** are revenues generated from fees, set by the Board of Aldermen, for the issuance of permits.

- **Fees, Fines & Forfeitures** are revenues generated from fees for park & recreation program utilization and from fines assessed by the Municipal Court.

- **Taxes** are revenues generated from a levy assessed by a governing body.

  - The City of Riverside levies a 1% sales tax. Sales and sales use taxes are collected by the State of Missouri and distributed to the City on a monthly basis.

  - Motor fuel taxes are assessed and collected by the State of Missouri. The collections are then distributed to local governments based on population.

  - Utility taxes are assessed by the Board of Aldermen and remitted to the City. The rate for electrical and telecommunication services is 5.0%. The rate for gas services is 5.26%

  - Platte County Road Sales Tax revenues are generated by a 3/8th cent sales tax levied and distributed by Platte County based on population.

- **Investment Income** is derived from earnings on the City's bank accounts and investment portfolio.

- **Miscellaneous Income**:
  - Platte County Road District revenues are generated by a property tax levied by Platte County.

  - Park Hill Officer Reimbursement is a reimbursement for the 50% of the cost of the School Resource Officer assigned to the District.

- **Real Estate Income** is generated from leases of City-owned property. The lease with the Argosy Casino generates the majority of this revenue.

- **Missouri Gaming Commission Revenue** is generated by admission and gaming tax receipts from the Argosy Casino located in Riverside.

Debt Service & Community Development Funds

- Tax Increment Financing Revenues are financing tools in which future gains in taxes are used to fund current improvements that will create the gains.
    - PILOTs (payments in lieu of taxes) relate to TIF revenues that are derived from an increase to assessed valuation from the applicable improvements.
    - EATs (economic activity taxes) relate to TIF revenues that are derived from an increase to sales taxes.
- Neighborhood Improvement District Revenues relate to a special assessment placed on property owners to pay for improvements within a district.

Tourism Tax Fund

- Tourism Tax Revenue is generated by a 4% tax on stays at hotels and motels within the City.

City of Riverside
2018-19 Budget

General Fund Revenue:	2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Permits & Licenses					
Fireworks Permits	15,000	15,000	15,000	-	15,000
Business Licenses	25,261	26,115	27,500	(1,385)	27,500
Beverage Licenses	1,403	2,303	2,500	(197)	2,500
Dog Licenses	475	290	500	(210)	500
Building Permits	175,544	164,204	50,000	114,204	100,000
Total Permits & Licenses	217,683	207,912	95,500	112,412	145,500
Fees, Fines & Forfeitures					
Public Safety Reports	4,159	1,954	3,000	(1,046)	3,000
Municipal Court Receipts	236,466	205,996	240,000	(34,004)	210,000
Community Center Rentals	800	825	1,000	(175)	1,000
Pool Fees	13,325	12,466	14,000	(1,534)	13,000
Park Rentals	6,545	7,325	7,500	(175)	7,500
Public Safety Services	15,753	12,452	15,000	(2,548)	15,000
Total Fees, Fines & Forfeitures	277,048	241,018	280,500	(39,482)	249,500
Taxes					
Sales Tax	1,325,039	1,410,520	1,310,000	100,520	1,434,200
Motor Fuel Tax	117,752	118,536	117,160	1,376	117,160
Utility Tax	906,344	919,537	888,800	30,737	909,000
Sales Use Tax	286,199	339,126	290,000	49,126	333,300
Platte County Road Sales Tax	101,340	108,417	96,000	12,417	101,000
Total Taxes	2,736,674	2,896,136	2,701,960	194,176	2,894,660
Investment Income					
Interest on Investments	53,378	80,539	35,000	45,539	60,000
Total Investment Income	53,378	80,539	35,000	45,539	60,000
Miscellaneous					
Road District	66,795	73,049	67,000	6,049	67,000
Park Hill Officer Reimbursement	18,374	19,118	18,737	381	19,500
Vehicle Sales	71,080	6,200	30,000	(23,800)	30,000
Land Sales	-	116,772			200,000
Miscellaneous	34,534	35,955	10,000	25,955	10,000
Other Cities	19,000	39,000	39,000	-	39,000
Total Other Revenue	209,783	290,094	164,737	8,585	365,500
Gaming Revenue					
Real Estate Income	4,358,378	4,593,455	4,400,000	193,455	4,400,000
Missouri Gaming Commission	6,589,264	6,739,510	6,600,000	139,510	6,700,000
Total Gaming Income	10,947,642	11,332,965	11,000,000	332,965	11,100,000
Total:	**14,442,208**	**15,048,664**	**14,277,697**	**654,195**	**14,815,160**

City of Riverside
2018-19 Budget

Capital Improvement Fund Revenue:	2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Investment Income	193	4,034	400	3,634	400
Subtotal	193	4,034	400	3,634	400
Assigned Income:					
Reimb. From Other Entities	1,287,993	80,000	50,000	30,000	875,000
Total Assigned Income	1,287,993	80,000	50,000	30,000	875,000
Total:	**1,288,186**	**84,034**	**50,400**	**33,634**	**875,400**

Community Development Fund	2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
TIF Revenue	72,851	69,906	70,000	(94)	70,000
NID Revenue	31,936	31,692	31,500	192	31,500
Total Assigned Income	104,787	101,598	101,500	98	101,500
Total:	**104,787**	**101,598**	**101,500**	**98**	**101,500**

Debt Service Fund Revenue:	2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Investment Income	16,040	76,247	30,000	46,247	50,000
Subtotal	16,040	76,247	30,000	46,247	50,000
Assigned Income:					
TIF Revenue	7,168,571	7,940,721	7,280,000	660,721	8,085,000
Bond Proceeds	-	19,953,704	19,960,000	(6,296)	-
Land Sale Proceeds	437,336	217,672	200,000	17,672	-
Total Assigned Income	7,605,907	28,112,097	27,440,000	672,097	8,085,000
Total:	**7,621,947**	**28,188,344**	**27,470,000**	**718,344**	**8,135,000**

Tourism Tax Fund Revenue:	2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Tourism Tax	188,955	191,383	190,000	1,383	190,000
Total:	**188,955**	**191,383**	**190,000**	**1,383**	**190,000**

GENERAL FUND

Revenue

Total revenues are budgeted at $14,815,160, which is an increase of $537,463 from FY18 budgeted revenues.

	FY18 Actual	FY18 Budget	FY19 Budget	Incr/(Decr) Over FY18 Budget
Permits & Licenses	$ 207,912	$ 95,500	$ 145,500	$ 50,000
Fees, Fines & Forfeitures	241,018	280,500	249,500	(31,000)
Sales Tax	1,410,520	1,310,000	1,434,200	124,200
Motor Fuel Tax	118,536	117,160	117,160	-
Utility Tax	919,537	888,800	909,000	20,200
Sales Use Tax	339,126	290,000	333,300	43,300
Platte County Road Tax	108,417	96,000	101,000	5,000
Investment Income	80,539	35,000	60,000	25,000
Road District	73,049	67,000	67,000	-
Miscellaneous	100,273	97,737	98,500	763
Land Sales	116,772	-	200,000	200,000
Real Estate Income	4,593,455	4,400,000	4,400,000	-
Missouri Gaming Revenue	6,739,510	6,600,000	6,700,000	100,000
Total Revenue	$15,048,664	$14,277,697	$14,815,160	$537,463

Expenditures
General Fund FY19 budgeted expenditures are $10,883,601. This represents a $142,059 increase compared to FY16 budgeted expenditures. The following table provides a budget comparison of the FY16 Budget and the FY18 by object classification and department.

	FY18 Actual	FY18 Budget	FY19 Budget	Incr/(Decr) Over FY18 Budget
Personal Services	$ 7,030,130	$ 7,122,743	$ 7,368,617	$ 245,874
Contractual Services	2,924,952	3,345,704	3,541,679	195,975
Commodities	327,776	415,154	416,904	1,750
Subtotal	$10,282,858	$10,883,601	$11,327,200	443,599
Contingency	-	-	3,503,000	3,503,000
Total Expenditures	$10,282,858	$10,883,601	$14,830,200	$3,946,599
Department				
Elected Officials	$ 39,872	$ 62,825	$ 62,826	$ 1
Administration	1,588,796	1,600,375	1,574,889	(25,486)
Human Resources	91,810	140,000	140,000	-
Municipal Court	182,847	210,478	231,309	20,831
Public Safety Administration	453,823	502,897	530,663	27,766
Police Division	2,416,685	2,649,372	2,699,833	50,461
Operations Support	627,404	679,880	701,536	21,656
Fire Division	1,797,156	1,807,402	1,917,624	110,222
Public Works	1,210,769	1,342,086	1,405,051	62,965
Parks & Aquatics	256,708	389,100	388,100	-1,000
Building Maintenance	264,435	342,700	359,100	16,400
Community Center	487,188	423,468	525,380	101,912
Community Development	458,830	498,237	516,092	17,855
Engineering	228,237	234,781	274,798	40,017
Contingency	-	-	3,503,000	3,503,000
Total Expenditures	$10,104,560	$10,883,601	$14,830,200	$3,946,599

Personnel Services Personnel services increased by $245,874 in comparison to FY18. Base salary costs in FY19 include a 2% merit pay and salary adjustments for 5 fire personnel.

Reclassifications
Executive Administrative Assistant to Human Resources Manager

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Budget	Full-Time Positions	Part-Time Budget
Elected Officials	-	$ 40,900	-	$ 40,900
Administration	8	-	8	-
Municipal Court	1	58,615	1	43,250
Police Administration	2	8,358	2	8,194
Police	27	41,373	27	40,562
Operations Support	10	32,901	10	32,256
Fire	16	118,483	16	116,160
Public Works	9	8,323	9	8,160
Community Center	2	5,722	2	5,610
Community Development	5	-	5	-
Engineering	2	-	2	-
Building & Codes	-	-	-	-
Total	**82**	**$314,675**	**82**	**$295,092**

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ADMINISTRATION DEPARTMENT

The following cost centers are in the Administration Department:

Elected Officials

The Elected Officials cost center accounts for the personnel services expenditures related to the Mayor and Board of Aldermen.

Administration

The Administration cost center accounts for all expenditures related to the City Administrator, City Clerk, and Finance functions. In addition, all non-personal services expenditures attributed to the Board of Aldermen are captured in the Administration cost center.

Human Resources

The Human Resources cost center accounts for all contractual expenditures related to the hiring, benefit administration and retention of employees.

Municipal Court

The Municipal Court cost center is responsible for the adjudication of municipal cases filed with the Court. The Court prepares, maintains and safeguards all records, reports and documents pertaining to the activity of the Court in the proper manner and within the allowable time frame as required by statutes.

Elected Officials
General Fund

Personnel

The Board of Aldermen is the governing body of the City of Riverside and is empowered by state law to make and enforce all laws and regulations with respect to municipal affairs. The Board is comprised of 7 members who are elected on an at large basis and serve 2 year staggered terms. The Mayor and the Aldermen are compensated $225 and $100, respectively, per meeting with a 5 meeting per month maximum.

City of Riverside
2018-19 Budget

Elected Officials

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-102-000-10200	Salaries - Part Time	25,050	31,600	40,900	9,300	40,900
Total Salaries & Wages		25,050	31,600	40,900	9,300	40,900
10-102-000-17000	Fica Benefit	1,553	1,959	2,536	577	2,536
10-102-000-17100	Medicare	362	458	593	135	593
10-102-000-17800	Workmen's Compensation	90	87	96	9	98
Total Required Taxes		2,005	2,504	3,225	721	3,226
Total Personal Services		27,055	34,104	44,125	10,021	44,126
Contractual Services						
10-102-000-20600	Contingency	-	-	-	-	3,503,000
10-102-000-36000	Travel	2,463	1,623	12,200	10,577	12,200
10-102-000-36100	Business Meetings	481	731	1,000	269	1,000
10-102-000-36400	Training/Seminars	4,880	3,414	5,500	2,086	5,500
Total Training/Travel		7,824	5,768	18,700	12,932	3,521,700
Total Contractual Services		7,824	5,768	18,700	12,932	3,521,700
Total Elected Officials		34,879	39,872	62,825	22,953	3,565,826

Administration
General Fund

Personnel

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Budget	Full-Time Positions	Part-Time Budget
City Administrator	1	-	1	-
City Clerk	1	-	1	-
Finance Officer	1	-	1	-
Accounting Assistant	1	-	1	-
HR Generalist	-	-	1	-
HR Manager	1	-	-	-
Receptionist	1	-	1	-
Custodian	1	-	1	-
Administrative Assistant	1	-	1	-
Part Time	-	-	-	-
Total	**8**	**-**	**8**	**-**

The HR Generalist position was changed to an HR Manager position which increased the budget $32,939.

Major Programs

In FY18, the budget increased by $96,151 for expenditures related to recruiting and hiring a new city administrator. These funds were backed out in FY19.

Administration
Capital Equipment Fund

Capital Outlay

Funds of $50,000 were allocated to replace computer equipment.

Administration

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-112-000-10100	Salaries - Full Time	482,359	536,625	524,141	(12,484)	508,217
10-112-000-16000	Overtime	2,469	2,559	2,081	(478)	2,123
10-112-000-16500	Car Allowance	-	923	-	(923)	6,000
Total Salaries & Wages		484,828	540,107	526,222	(13,885)	516,339
10-112-000-17000	Fica Benefit	28,721	33,092	32,626	(466)	31,641
10-112-000-17100	Medicare	6,915	7,850	7,630	(220)	7,400
10-112-000-17800	Workmen's Compensatio	2,260	2,214	2,400	186	2,516
Total Required Taxes		37,896	43,156	42,656	(500)	41,557
10-112-000-18000	Lagers Benefit	81,392	90,573	92,310	1,737	83,185
Total Retirement Benefits		81,392	90,573	92,310	1,737	83,185
10-112-000-19000	Health Insurance	43,701	48,092	53,832	5,740	77,890
10-112-000-19100	Dental Insurance	3,908	3,490	4,267	777	4,846
10-112-000-19200	Life Insurance	620	556	1,615	1,059	840
10-112-000-19300	Vision Insurance	424	420	473	53	730
Total Insurance Benefits		48,653	52,558	60,187	7,629	84,306
Total Personal Services		652,769	726,394	721,375	(5,019)	725,389
Contractual Services						
10-112-000-20300	Other Legal Fees	50,188	159,736	100,000	(59,736)	100,000
10-112-000-20500	City Auditor	25,750	26,600	30,000	3,400	30,000
10-112-000-21000	Marketing	4,171	1,610	10,000	8,390	10,000
10-112-000-21300	Professional Service	136,411	166,048	150,000	(16,048)	100,000
Total Professional Fees		216,520	353,994	290,000	(63,994)	240,000
10-112-000-22300	Transit Services	14,812	15,483	15,000	(483)	16,000
10-112-000-22500	Northland Health Care	35,000	35,000	35,000	-	35,000
10-112-000-22700	Other Civic Commitment	3,500	4,612	5,000	388	5,000
10-112-000-22701	Platte Senior Services	20,000	20,000	20,000	-	20,000
10-112-000-22702	Miles of Smiles	15,000	15,000	15,000	-	15,000
10-112-000-22703	Platte Co. Health Dept.	15,000	15,000	15,000	-	15,000
10-112-000-22704	MOCSA	5,000	5,000	5,000	-	5,000
10-112-000-22705	Northland Regional Chan	4,945	5,095	5,500	405	5,500
10-112-000-22706	Platte County EDC	10,000	10,000	10,000	-	10,000
10-112-000-22707	KCADC	5,000	5,000	5,000	-	5,000
10-112-000-22708	American Red Cross	3,000	3,000	3,000	-	3,000
10-112-000-22709	Synergy	7,500	7,500	7,500	-	7,500
10-112-000-22711	Park Hill School District	23,500	23,500	23,500	-	23,500
10-112-000-22713	YMCA	3,000	3,000	3,000	-	3,000
10-112-000-22910	Public Meetings/Events	9,017	9,467	12,500	3,033	12,500
Total Community Services		174,274	176,657	180,000	3,343	181,000
10-112-000-24100	Liability Insurance	187,120	150,167	185,000	34,833	190,000
Total Insurance		187,120	150,167	185,000	34,833	190,000
10-112-000-27000	Telephone	21,924	19,657	25,000	5,343	25,000
10-112-000-27200	Cell Phones	4,148	4,357	4,000	(357)	4,000
10-112-000-27201	Data Plans	2,547	2,310	2,500	190	3,000
Total Telephone Services		28,619	26,324	31,500	5,176	32,000

City of Riverside
2018-19 Budget

Administration

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
10-112-000-32000	Printing	10,686	5,474	7,000	1,526	7,000
10-112-000-32001	Publications	19,509	4,329	25,000	20,671	25,000
10-112-000-32300	Copy Machine	8,459	7,839	8,000	161	8,000
10-112-000-32700	Legal Notices	886	674	1,500	826	1,500
Total Printing/Copy Machine		39,540	18,316	41,500	23,184	41,500
10-112-000-34000	Subscriptions	1,338	860	1,500	640	1,500
10-112-000-34500	Dues/Memberships	5,176	4,884	6,000	1,116	6,000
Total Subscriptions/Memberships		6,514	5,744	7,500	1,756	7,500
10-112-000-36000	Travel	9,018	9,663	14,000	4,337	18,000
10-112-000-36100	Business Meetings	4,034	3,578	7,000	3,422	7,000
10-112-000-36400	Training/Seminars	7,890	6,409	11,000	4,591	15,000
Total Training/Travel		20,942	19,650	32,000	12,350	40,000
10-112-000-40000	Equipment	218	1,174	2,500	1,326	2,500
10-112-000-40500	IT Contract Services	16,411	32,114	17,500	(14,614)	20,000
10-112-000-40700	Software Maintenance	30,817	27,982	35,000	7,018	35,000
10-112-000-40900	Web Development	4,200	4,200	7,000	2,800	7,000
10-112-000-41000	Vehicle Maintenance	408	3,508	1,000	(2,508)	3,000
Total Repair & Maintenance		52,054	68,978	63,000	(5,978)	67,500
10-112-000-43200	Election Expense	1,220	2,410	1,500	(910)	2,000
10-112-000-43800	Banking Fees	7,893	8,098	10,000	1,902	10,000
Total Other Contractual Services		9,113	10,508	11,500	992	12,000
Total Contractual Services		734,696	830,338	842,000	11,662	811,500
Commodities						
10-112-000-50500	Office Supplies	8,412	12,563	10,000	(2,563)	10,000
10-112-000-51500	Postage	15,417	7,063	15,000	7,937	15,000
10-112-000-53900	Meeting Supplies	12,298	12,438	12,000	(438)	12,000
Total Supplies		36,127	32,064	37,000	4,936	37,000
10-112-000-54100	Vehicle Oil & Gas	-	-	-	-	1,000
Total Vehicle Oil & Gas		-	-	-	-	1,000
Total Commodities		36,127	32,064	37,000	4,936	38,000
Total Administration Before Capital Outlay		1,423,592	1,588,796	1,600,375	11,579	1,574,889
Capital Outlay						
30-112-000-62000	Computer Equipment	24,639	48,132	47,400	(732)	50,000
Total Computer Equipment		24,639	48,132	47,400	(732)	50,000
30-112-000-65000	Equipment	16,713	22,875	50,000	27,125	-
Total Equipment		16,713	22,875	50,000	27,125	-
Total Capital Outlay		41,352	71,007	97,400	26,393	50,000
Total Administration With Capital Outlay		1,464,944	1,659,803	1,697,775	37,972	1,624,889

Human Resources
General Fund

The Human Resources cost center was created to account for all contractual expenditures related to the hiring, benefit administration and retention of employees.

Major Programs

The Board of Aldermen approved funding for all current programs.

City of Riverside
2018-19 Budget

Human Resources

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Contractual Services						
10-115-000-21300	Professional Services	(60)	2,967	6,000	3,033	6,000
10-115-000-21301	Healthy Employee	12,712	21,331	25,000	3,669	25,000
10-115-000-21302	Employee Betterment	10,433	7,104	7,000	(104)	7,000
Total Professional Fees		23,085	31,402	38,000	6,598	38,000
10-115-000-30100	Help Wanted Listings	514	1,032	2,000	968	2,000
10-115-000-30800	Lab Work	9,753	10,250	10,000	(250)	10,000
10-115-000-31200	Annual Programs	10,395	10,543	15,000	4,457	15,000
10-115-000-31600	Payroll Service	9,883	9,458	15,000	5,542	15,000
Total Employment/Hiring Expenses		30,545	31,283	42,000	10,717	42,000
10-115-000-37200	Tuition Reimbursement	56,419	29,125	60,000	30,875	60,000
Total Training/Travel		56,419	29,125	60,000	30,875	60,000
Total Contractual Services		110,049	91,810	140,000	48,190	140,000
Total Human Resources Before Capital Outlay		110,049	91,810	140,000	48,190	140,000

Municipal Court
General Fund

Personnel

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Positions	Full-Time Positions	Part-Time Positions
Municipal Court				
Court Clerk	1		1	-
Municipal Judge	-	1	-	1
Prosecutor	-	1	-	1
Court Clerk	-	1	-	1
Total	**1**	**3**	**1**	**3**

The Board of Alderman approved an increase of $15,640 for additional part time staffing.

Major Programs

The Board of Aldermen approved funding for all current programs.

Municipal Court

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-216-000-10100	Salaries - Full Time	58,353	58,225	58,711	486	59,878
10-216-000-10200	Salaries - Part Time	37,489	39,355	43,250	3,895	58,615
10-216-000-16000	Overtime	3,908	3,814	2,040	(1,774)	2,081
Total Salaries & Wages		99,750	101,394	104,001	2,607	120,573
10-216-000-17000	Fica Benefit	6,174	6,279	6,448	169	7,476
10-216-000-17100	Medicare	1,444	1,468	1,508	40	1,748
10-216-000-17800	Workmen's Compensati	211	224	244	20	284
Total Required Taxes		7,829	7,971	8,200	229	9,508
10-216-000-18000	Lagers Benefit	9,064	9,950	9,659	(291)	10,099
Total Retirement Benefits		9,064	9,950	9,659	(291)	10,099
10-216-000-19000	Health Insurance	6,168	6,408	6,408	-	6,924
10-216-000-19100	Dental Insurance	344	350	350	-	366
10-216-000-19200	Life Insurance	89	89	105	16	105
10-216-000-19300	Vision Insurance	29	30	30	-	34
Total Insurance Benefits		6,630	6,877	6,893	16	7,429
Total Personal Services		123,273	126,192	128,753	2,561	147,609
Contractual Services						
10-216-000-21301	Indigent Legal Services	7,074	7,250	5,500	(1,750)	8,500
10-216-000-21302	Interpretor	322	351	1,500	1,149	1,500
Total Professional Fees		7,396	7,601	7,000	(601)	10,000
10-216-000-32000	Printing	1,799	1,410	5,000	3,590	4,000
Total Printing/Copy Machine		1,799	1,410	5,000	3,590	4,000
10-216-000-34500	Dues/Memberships	210	489	400	(89)	400
Total Subscriptions/Memberships		210	489	400	(89)	400
10-216-000-36000	Travel	2,920	990	1,700	710	1,700
10-216-000-36400	Training/Seminars	1,800	625	1,150	525	1,100
Total Training/Travel		4,720	1,615	2,850	1,235	2,800
10-216-000-40000	Equipment	400	237	2,500	2,263	2,500
10-216-000-40500	IT Contract Services	2,967	6,265	7,000	735	7,500
10-216-000-40700	Software Maintenance	6,905	6,024	8,500	2,476	8,500
Total Repair & Maintenance		10,272	12,526	18,000	5,474	18,500
10-216-000-43400	Regis Entries	247	561	275	(286)	1,000
10-216-000-43600	Prisoner Expenditures	28,938	27,795	40,000	12,205	40,000
10-216-000-43800	Banking Fees	2,872	3,181	5,000	1,819	4,000
Total Other Contractual Services		32,057	31,537	45,275	13,738	45,000
Total Contractual Services		56,454	55,178	78,525	23,347	80,700

Municipal Court

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Commodities						
10-216-000-50500	Office Supplies	5,116	761	1,000	239	1,000
10-216-000-51500	Postage	612	568	1,200	632	1,000
10-216-000-53700	Misc. Supplies	262	148	1,000	852	1,000
Total Supplies		5,990	1,477	3,200	1,723	3,000
Total Commodities		5,990	1,477	3,200	1,723	3,000
Total Municipal Court Before Capital Outlay		185,717	182,847	210,478	27,631	231,309
Total Municipal Court With Capital Outlay		185,717	182,847	210,478	27,631	231,309

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POLICE DEPARTMENT

The following cost centers are in the Police Department:

Police Administration

Public Safety Administration is responsible to provide professional, cost effective and efficient administration of the Public Safety Department

Police Division

Police Division is responsible for providing protection and security for life and property that allow for freedom of movement, tranquility in the community and peace of mind for the continuance of a high quality of life.

Operations Support

Operations Supports is responsible for the Communications Unit (which includes dispatching the 9-1-1 system), the Records Unit and the Emergency Management function.

Police Administration
General Fund

Personnel

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Budget	Full-Time Positions	Part-Time Budget
Police Department				
Police Chief	1	-	-	-
Police Major	-	-	1	-
Administrative Assistant	1	-	1	-
Part Time Personnel	-	$8,358	-	$8,194
Total	**2**	**$8,358**	**2**	**$8,194**

Major Programs

The Board of Aldermen approved funding for all current programs.

Police Administration

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-224-000-10100	Salaries - Full Time	140,218	148,380	147,032	(1,348)	152,022
10-224-000-10300	Auxiliary Personnel	1,833	1,397	8,194	6,797	8,358
10-224-000-16000	Overtime	4,153	2,149	3,411	1,262	3,479
Total Salaries & Wages		146,204	151,926	158,637	6,711	163,859
10-224-000-17000	Fica Benefit	8,034	8,762	9,835	1,073	10,159
10-224-000-17100	Medicare	1,879	2,050	2,300	250	2,376
10-224-000-17800	Workmen's Compensation	4,091	4,529	4,624	95	4,610
Total Required Taxes		14,004	15,341	16,759	1,418	17,145
10-224-000-18000	Lagers Benefit	27,431	30,603	30,301	(302)	31,352
Total Retirement Benefits		27,431	30,603	30,301	(302)	31,352
10-224-000-19000	Health Insurance	30,688	21,415	23,904	2,489	19,935
10-224-000-19100	Dental Insurance	1,847	1,608	1,438	(170)	1,499
10-224-000-19200	Life Insurance	245	266	210	(56)	210
10-224-000-19300	Vision Insurance	388	335	298	(37)	313
Total Insurance Benefits		33,168	23,624	25,850	2,226	21,957
Total Personal Services		220,807	221,494	231,547	10,053	234,313
Contractual Services						
10-224-000-22900	Public Relations	7,141	6,775	5,000	(1,775)	5,000
10-224-000-22901	Senior Dinner	2,890	2,751	3,000	249	3,000
10-224-000-22902	National Night Out	1,760	1,378	1,600	222	1,600
10-224-000-22903	Junior Police Academy	-	-	-	-	3,000
10-224-000-22905	Awards Ceremony	1,234	656	1,500	844	1,500
Total Community Services		13,025	11,560	11,100	(460)	14,100
10-224-000-25600	Cable	1,551	1,331	1,540	209	1,540
Total Utilities		1,551	1,331	1,540	209	1,540
10-224-000-27000	Telephone	-	-	5,000	5,000	5,000
10-224-000-27200	Cell Phones	24,785	16,993	20,000	3,007	20,000
10-224-000-27400	Pager Rental	960	960	1,650	690	1,650
Total Telephone Services		25,745	17,953	26,650	8,697	26,650
10-224-000-32000	Printing	3,674	4,290	5,000	710	5,000
10-224-000-32300	Copy Machine Maintenanc	2,268	2,555	3,500	945	3,500
Total Printing/Copy Machine		5,942	6,845	8,500	1,655	8,500
10-224-000-34000	Subscriptions	-	-	800	800	800
10-224-000-34001	Lexipol	7,367	3,410	7,950	4,540	4,950
10-224-000-34500	Professional Dues	1,580	1,674	1,940	266	1,940
Total Subscriptions/Memberships		8,947	5,084	10,690	5,606	7,690
10-224-000-36000	Travel	-	1,267	1,500	233	1,500
10-224-000-36400	Training/Seminars	1,930	695	2,675	1,980	2,675
Total Training		1,930	1,962	4,175	2,213	4,175
10-224-000-40500	I.T. Contract Services	57,983	57,187	40,000	(17,187)	60,000
10-224-000-40701	Other Software Maint.	-	-	-	-	2,000
10-224-000-40703	Telephone System Maint.	12,006	24,275	14,000	(10,275)	14,000
10-224-000-40704	Incode Maintenance Fee	27,839	29,095	29,100	5	32,100

Police Administration

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
10-224-000-40709	Self Inurance Maintenance	41,013	10,673	55,000	44,327	55,000
10-224-000-41600	Building Furnishings	750	2,485	1,000	(1,485)	1,000
Total Repair & Maintenance		139,591	123,715	139,100	15,385	164,100
Total Contractual Services		196,731	168,450	201,755	33,305	226,755
Commodities						
10-224-000-50500	Office Supplies	6,821	8,793	8,595	(198)	8,595
10-224-000-51011	Janitorial Supplies	2,455	400	5,500	5,100	5,500
10-224-000-51500	Postage	1,672	1,581	3,000	1,419	3,000
Total Supplies		10,948	10,774	17,095	6,321	17,095
10-224-000-54100	Vehicle Oil & Gas	62,499	52,358	50,000	(2,358)	50,000
Total Vehicle Oil & Gas		62,499	52,358	50,000	(2,358)	50,000
10-224-000-56000	Uniforms	2,530	747	2,500	1,753	2,500
Total Uniforms		2,530	747	2,500	1,753	2,500
Total Commodities		75,977	63,879	69,595	5,716	69,595
Total Police Administration Before Capital Outlay		493,515	453,823	502,897	49,074	530,663
Capital Outlay						
30-224-000-62000	Computer Systems	-	2,410	3,400	990	-
Total Computer Equipment		-	2,410	3,400	990	-
Total Capital Outlay		-	2,410	3,400	990	-
Total Police Administration With Capital Outlay		493,515	456,233	506,297	50,064	530,663

Police Division
General Fund

Personnel

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Budget	Full-Time Positions	Part-Time Budget
Police Department				
Captain	2	$ -	2	$ -
Detective	3	-	3	-
Detective Sergeant	1	-	1	-
Sergeant	4	-	4	-
Corporal	4		4	
Officer	13	-	13	-
Part Time Personnel	-	41,373	-	40,562
Total	**27**	**$41,373**	**27**	**$40,562**

Major Programs

A new hiring incentive program for police officers and dispatchers was approved. New employees will receive a total of $3,000 over 3 years. ($1,000 on first, second and third anniversary) If a current employee recruits a new officer or dispatcher they will receive $1,000 paid over 2 years. ($500 on first and second anniversary of new employee)

Police Department
Capital Equipment Fund

Capital Outlay

Funds of $194,500 were allocated to the Police Department cost center to replace the following:

3 Police Vehicles & Radios	$144,000
Chairs	8,000
Total	$152,000

Police Services

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-221-000-10100	Salaries - Full Time	1,277,678	1,328,412	1,464,865	136,453	1,493,929
10-221-000-10200	Salaries - Part Time	16,876	24,051	40,562	16,511	41,373
10-221-000-16000	Overtime	115,043	150,626	86,385	(64,241)	88,113
Total Salaries & Wages		1,409,597	1,503,089	1,591,812	88,723	1,623,415
10-221-000-17000	Fica Benefit	81,303	87,677	98,692	11,015	100,652
10-221-000-17100	Medicare	19,014	20,505	23,079	2,574	23,540
10-221-000-17800	Workmen's Compensatio	61,061	56,753	66,172	9,419	68,876
Total Required Taxes		161,378	164,935	187,943	23,008	193,068
10-221-000-18000	Lagers Benefit	290,474	317,139	344,377	27,238	348,049
Total Retirement Benefits		290,474	317,139	344,377	27,238	348,049
10-221-000-19000	Health Insurance	194,090	210,499	241,866	31,367	250,743
10-221-000-19100	Dental Insurance	12,843	14,304	15,376	1,072	16,421
10-221-000-19200	Life Insurance	2,195	2,585	2,835	250	2,835
10-221-000-19300	Vision Insurance	1,870	5,041	2,373	(2,668)	2,511
Total Insurance Benefits		210,998	232,429	262,450	30,021	272,511
Total Personal Services		2,072,447	2,217,592	2,386,582	168,990	2,437,043
Contractual Services						
10-221-000-34500	Professional Dues	430	934	730	(204)	1,030
10-221-000-34503	Canine Unit	80	80	80	-	80
10-221-000-34504	Property Room Dues	50	50	50	-	50
10-221-000-34505	CSI Unit	80	80	80	-	80
10-221-000-34506	CIU Unit	4,160	6,383	6,482	99	6,482
10-221-000-34507	Crime Free	75	23	100	77	100
10-221-000-34508	SWAT Dues	975	325	325	-	325
10-221-000-34509	SRO Dues	-	-	40	40	40
Total Subscriptions/Memberships		5,850	7,875	7,887	12	8,187
10-221-000-36000	General Travel Expenses	5,653	6,855	6,000	(855)	6,000
10-221-000-36005	CSI	486	486	486	-	486
10-221-000-36008	SWAT Travel	386	641	1,800	1,159	1,800
10-221-000-36009	SRO Travel	-	-	1,075	1,075	1,075
10-221-000-36200	Business Luncheons	2,133	2,632	2,500	(132)	2,500
10-221-000-36400	General Training/Semina	5,322	6,190	7,000	810	7,000
10-221-000-36405	CSI	164	164	164	-	164
10-221-000-36408	SWAT Training	5,175	7,000	8,000	1,000	8,000
10-221-000-36409	SRO Training	-	-	425	425	425
10-221-000-36410	Firearms Training	512	-	-	-	-
10-221-000-36411	Defensive Tactics	1,435	-	3,000	3,000	3,000
10-221-000-36414	Supervisory Developmen	3,464	7,041	6,600	(441)	6,600
10-221-000-36419	Canine Training	-	-	1,015	1,015	1,015
10-221-000-36800	Academy: Continuing Ed	5,327	5,367	25,500	20,133	25,500
10-221-000-36801	PLS Training	-	4,590	5,040	450	5,040
Total Training		30,057	40,966	68,605	27,639	68,605
10-221-000-40000	Equipment Maintenance	7,159	2,151	7,411	5,260	12,451
10-221-000-40001	Repair/Replacement Dam	2,651	2,011	4,560	2,549	-

Police Services

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
10-221-000-40002	L-3 Maintenance	(124)	671	3,000	2,329	2,500
10-221-000-41000	Vehicles	48,365	57,943	56,000	(1,943)	55,000
Total Repair & Maintenance		58,051	62,776	70,971	8,195	69,951
10-221-000-44505	Canine Unit	4,131	1,905	4,000	2,095	4,000
10-221-000-44507	Property Room Unit	1,018	2,043	855	(1,188)	1,875
10-221-000-44509	C.S.I. Unit	2,578	2,460	2,370	(90)	2,370
10-221-000-44511	Criminal Investigations U	799	933	1,000	67	1,000
10-221-000-44512	Police Service	3,408	5,291	4,130	(1,161)	6,030
10-221-000-44513	Matching Grant	-	3,384	5,000	1,616	5,000
10-221-000-44514	Criminal Investigation La	4,701	3,151	5,000	1,849	5,000
10-221-000-44515	SRO	-	-	300	300	300
10-221-000-44516	A.I.U. Unit		-		-	-
10-221-000-44518	Crime Free	208	150	500	350	500
	Other	2,878	-	-	-	-
10-221-000-44524	Police Week	5,849	6,935	5,000	(1,935)	5,000
Total Other Contractual Services		25,570	26,252	28,155	1,903	31,075
Total Contractual Services		119,528	137,869	175,618	37,749	177,818
Commodities						
10-221-000-52500	Rehab Supplies	134	191	350	159	350
10-221-000-53047	Firearms Ammunitions	22,535	24,008	31,322	7,314	29,122
10-221-000-53706	SWAT Unit Expenses	10,760	15,000	21,200	6,200	21,200
Total Supplies		33,429	39,199	52,872	13,673	50,672
10-221-000-56000	Uniforms	11,928	19,025	28,800	9,775	28,300
10-221-000-56001	Clothing Allowance CIU	-	3,000	5,500	2,500	6,000
Total Uniforms		11,928	22,025	34,300	12,275	34,300
Total Commodities		45,357	61,224	87,172	25,948	84,972
Total Police Services Before Capital Outlay		2,237,332	2,416,685	2,649,372	232,687	2,699,833
Capital Outlay						
30-221-000-60000	Vehicles	39,939	123,936	147,000	23,064	144,000
Total Vehicles		39,939	123,936	147,000	23,064	144,000
30-221-000-65000	Equipment	50,055	41,376	37,500	(3,876)	8,000
Total Equipment		50,055	41,376	37,500	(3,876)	8,000
Total Capital Outlay		89,994	165,312	184,500	19,188	152,000
Total Police Services With Capital Outlay		2,327,326	2,581,997	2,833,872	251,875	2,851,833

Operations Support
General Fund

Personnel

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Budget	Full-Time Positions	Part-Time Budget
Operations Support				
Manager	1	-	1	-
Dispatchers	8	-	8	-
Records Custodian	1	-	1	-
Part Time	-	32,901	-	32,256
Total	**10**	**$ 32,901**	**10**	**$32,256**

Major Programs

Major Programs

The Board of Aldermen approved funding for all current programs.

Operations Support

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-223-000-10100	Salaries - Full Time	383,682	383,543	392,246	8,703	402,261
10-223-000-10200	Salaries - Part Time	17,014	8,245	32,256	24,011	32,901
10-223-000-16000	Overtime	37,552	46,546	24,762	(21,784)	25,373
Total Salaries & Wages		438,248	438,334	449,264	10,930	460,534
10-223-000-17000	Fica Benefit	26,020	26,135	27,854	1,719	28,553
10-223-000-17100	Medicare	6,085	6,112	6,514	402	6,678
10-223-000-17800	Workmen's Compensation	975	522	1,054	532	1,098
Total Required Taxes		33,080	32,769	35,422	2,653	36,329
10-223-000-18000	Lagers Benefit	64,671	68,582	66,304	(2,278)	69,704
Total Retirement Benefits		64,671	68,582	66,304	(2,278)	69,704
10-223-000-19000	Health Insurance	54,976	57,781	70,944	13,163	76,877
10-223-000-19100	Dental Insurance	4,154	3,551	4,976	1,425	5,196
10-223-000-19200	Life Insurance	962	856	1,050	194	1,050
10-223-000-19300	Vision Insurance	433	349	627	278	552
Total Insurance Benefits		60,525	62,537	77,597	15,060	83,675
Total Personal Services		596,524	602,222	628,587	26,365	650,243
Contractual Services						
10-223-000-21303	Prof Fees - TIPS	2,500	2,500	2,500	-	2,500
Total Professional Fees		2,500	2,500	2,500	-	2,500
10-223-000-34510	Dues/Memberships	-	137	590	453	170
Total Subscriptions/Dues		-	137	590	453	170
10-223-000-36000	Travel	1,467	821	3,500	2,679	3,500
10-223-000-36200	Business Luncheons	26	36	250	214	250
10-223-000-36400	Training	596	816	2,500	1,684	2,500
10-223-000-36415	MARC Training	-	225	1,500	1,275	1,500
10-223-000-36420	Training - PLS	-	990	1,320	330	1,320
Total Training & Travel		2,089	2,888	9,070	6,182	9,070
10-223-000-40000	Equipment	2,121	197	2,900	2,703	2,900
10-223-000-40003	CrimeReports.com	1,426	-	1,710	1,710	1,710
10-223-000-40006	NICE Recorder	4,408	4,408	5,290	882	5,290
10-223-000-40010	Livescan Maintenance	4,061	-	4,400	4,400	4,400
10-223-000-40705	Livescan Circuit Charge	2,130	102	3,600	3,498	3,272
Total Repair & Maintenance		14,146	4,707	17,900	13,193	17,572
10-223-000-43401	CJIS Subscription	11,196	8,698	12,236	3,538	12,564
10-223-000-43403	Shred It Service	75	1,756	1,260	(496)	1,680
Total Other Contractual Services		11,271	10,454	13,496	3,042	14,244
Total Contractual Services		30,006	20,686	43,556	22,870	43,556
Commodities						
10-223-000-50031	Records	1,308	1,223	2,625	1,402	3,787
10-223-000-53700	Misc. Supplies	1,976	301	1,162	861	-
10-223-000-53702	Telecommunicators Week	171	2,048	1,200	(848)	1,200
Total Supplies		3,455	3,572	4,987	1,415	4,987
10-223-000-56000	Uniforms	926	924	2,750	1,826	2,750
Total Uniforms		926	924	2,750	1,826	2,750
Total Commodities		4,381	4,496	7,737	3,241	7,737

Operations Support

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Total Operations Support Before Capital Outlay		630,911	627,404	679,880	52,476	701,536
Capital Outlay						
223-000-65000	Equipment	-	30,802	31,000	198	-
Total Equipment		-	30,802	31,000	198	-
Total Capital Outlay		-	30,802	31,000	198	-
Total Operations Support With Capital Outlay		630,911	658,206	710,880	52,674	701,536

FIRE DEPARTMENT

The following cost centers are in the Fire Department:

Fire Division

Fire Division provides emergency fire response services to the citizens of Riverside. In addition, Fire Department conducts fire safety inspections on all existing buildings and structures within the City of Riverside.

Fire Division
General Fund

Personnel

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Budget	Full-Time Positions	Part-Time Budget
Fire				
Fire Division Chief	1	$ -	1	$ -
Asst. Fire Chief	3		3	
Fire Captain	3	-	3	-
Firefighter/EMT's	9	-	9	-
Part Time	-	118,483	-	116,160
Total	**16**	**$118,483**	**16**	**$116,160**

Major Programs

The Board of Aldermen approved funding for all major programs.

Fire Division
Capital Equipment Fund

Capital Outlay

The Fire division received funding of $100,000 from the Capital Equipment Fund to replace 2 pickup trucks.

Fire Department

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-226-000-10100	Salaries - Full Time	796,235	913,408	910,174	(3,234)	954,645
10-226-000-10200	Salaries - Part Time	70,057	74,242	116,160	41,918	118,483
10-226-000-16000	Overtime	69,463	77,869	50,075	(27,794)	51,077
Total Salaries & Wages		935,755	1,065,519	1,076,409	10,890	1,124,204
10-226-000-17000	Fica Benefit	55,406	62,833	66,737	3,904	69,701
10-226-000-17100	Medicare	12,958	14,695	15,608	913	16,301
10-226-000-17800	Workmen's Compensation	69,785	64,257	74,118	9,861	78,394
Total Required Taxes		138,149	141,785	156,463	14,678	164,396
10-226-000-18000	Lagers Benefit	121,782	147,292	145,712	(1,580)	150,876
Total Retirement Benefits		121,782	147,292	145,712	(1,580)	150,876
10-226-000-19000	Health Insurance	107,946	124,189	130,704	6,515	144,617
10-226-000-19100	Dental Insurance	7,778	8,363	9,309	946	9,693
10-226-000-19200	Life Insurance	859	1,743	1,680	(63)	1,680
10-226-000-19300	Vision Insurance	988	1,128	1,225	97	1,308
Total Insurance Benefits		117,571	135,423	142,918	7,495	157,298
Total Personal Services		1,313,257	1,490,019	1,521,502	31,483	1,596,774
Contractual Services						
10-226-000-20300	Legal Fees	9,136	5,580		(5,580)	2,000
Total Professional Fees		9,136	5,580	-	(5,580)	2,000
10-226-000-22900	Public Relations	1,328	2,737	1,300	(1,437)	2,000
10-226-000-22906	Pub Rel Em. Manage.	605	235	800	565	800
10-226-000-22907	Pub Rel P & E	646	1,379	1,500	121	1,500
Total Community Services		2,579	4,351	3,600	(751)	4,300
10-226-000-27200	Cell Phones	64	8,084	8,000	(84)	8,500
Total Telephone Services		64	8,084	8,000	(84)	8,500
10-226-000-34000	Subscriptions	71	472	500	28	500
10-226-000-34002	Sub. - Prev & Ed.	1,569	1,661	1,700	39	2,000
10-226-000-34500	Dues/Memberships	1,403	2,335	2,000	(335)	2,500
10-226-000-34506	Dues/Mem Em. Manage	757	540	700	160	700
10-226-000-34511	Dues/Member. Prev & Ed.	855	375	900	525	900
Total Subscriptions/Memberships		4,655	5,383	5,800	417	6,600
10-226-000-36000	Travel	9,515	10,707	8,500	(2,207)	9,000
10-226-000-36001	Travel - Em. Manage	2,271	304	750	446	750
10-226-000-36006	Travel - Prev. & Ed.	3,356	2,593	2,500	(93)	3,000
10-226-000-36400	Fire Training	11,368	15,127	11,000	(4,127)	13,000
10-226-000-36403	Burn Tower	-	-	500	500	500
10-226-000-36404	SWAT Medic Training	-	27	500	473	500
10-226-000-36405	Training - Em Manage	960	95	900	805	900
10-226-000-36416	Fire Training - EMS	3,380	4,064	6,000	1,936	6,000
10-226-000-36418	Training - Prev. & Ed.	233	667	2,000	1,333	2,500
Total Training		31,083	33,584	32,650	(934)	36,150
10-226-000-40000	Equipment Maintenance	10,010	8,924	15,500	6,576	21,500
10-226-000-40001	Equipment Repair/Replacer	10,218	9,887	7,000	(2,887)	8,000
10-226-000-40009	Outdoor Sire	3,288	3,384	3,300	(84)	4,200

Fire Department

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
10-226-000-40501	Firehouse Software Maint.	11,100	12,170	6,000	(6,170)	8,000
10-226-000-41000	Vehicles	59,672	57,315	40,000	(17,315)	56,000
10-226-000-41600	Building Furnishings	400	180	1,500	1,320	4,000
Total Repair & Maintenance		94,688	91,860	73,300	(18,560)	101,700
10-226-000-44504	Medical Waste	229	120	800	680	800
10-226-000-44700	Medical Director	3,600	2,700	3,600	900	3,600
10-226-000-44800	Ambulance Service	90,930	90,930	90,000	(930)	90,000
Total Other Contractual Services		94,759	93,750	94,400	680	94,400
Total Contractual Services		236,964	242,592	217,750	(24,827)	253,650
Commodities						
10-226-000-51011	Janitor Supplies	185	101	4,600	4,499	1,000
10-226-000-52500	Rehab Expenses	189	-	800	800	800
10-226-000-53701	Supplies - Prev. & Ed.	974	1,391	1,500	109	1,500
10-226-000-53704	SWAT Medic	28	363	250	(113)	400
10-226-000-53707	EMS Unit	8,069	7,997	7,000	(997)	8,000
10-226-000-53720	Fire Supplies	5,173	3,766	5,500	1,734	6,000
Total Supplies		14,618	13,618	19,650	6,032	17,700
10-226-000-54100	Vehicle Oil & Gas	-	19,387	20,000	613	20,000
Total Vehicle Oil & Gas		-	19,387	20,000	613	20,000
10-226-000-56000	Uniforms	8,055	6,759	7,000	241	8,000
10-226-000-56002	PPE Equipment	14,832	24,128	20,000	(4,128)	20,000
10-226-000-56003	Uniforms - Prev. & Ed.	589	653	1,500	847	1,500
Total Uniforms		23,476	31,540	28,500	(3,040)	29,500
Total Commodities		38,094	64,545	68,150	3,605	67,200
Total Fire Department Before Capital Outlay		1,588,315	1,797,156	1,807,402	10,261	1,917,624
Capital Outlay						
30-226-000-60000	Vehicles	49,501		-	-	100,000
Total Vehicles		49,501	-	-	-	100,000
30-226-000-65000	Equipment	3,347	68,047	67,000	(1,047)	-
Total Equipment		3,347	68,047	67,000	(1,047)	-
Total Capital Outlay		52,848	68,047	67,000	(1,047)	100,000
Total Fire Department With Capital Outlay		1,641,163	1,865,203	1,874,402	9,214	2,017,624

PUBLIC WORKS DEPARTMENT

The following cost centers are in the Public Works Department:

Public Works

The purpose of the Public Works cost center is to construct, manage and operate a street and highway system and the public facilities in the City, in a way which is cost effective, safe, efficient, well maintained, and compatible with the environment and visually pleasing.

Parks

The Parks cost center is responsible for the maintenance and daily upkeep of all City parks and the landscaping and grounds keeping of all public facilities.

Building Maintenance

The Building Maintenance cost center is responsible for the maintenance of City facilities and the applicable utilities.

Pool

The Pool cost center accounts for all expenditures related to the operation of the City's Municipal Pool. The pool is open from Memorial Day to Labor Day each year.

Public Works
General Fund

Personnel

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Budget	Full-Time Positions	Part-Time Budget
Public Works				
Director	1	$ -	1	$ -
Assistant PW Director	1	-	1	-
Maintenance Worker III	1	-	1	-
Maintenance Worker II	5	-	5	-
Maintenance Worker I	1	-	1	-
Seasonal Staff	-	8,323	-	8,160
	9	**$ 8,160**	**9**	**$8,000**

Major Programs

The Board of Aldermen approved increased funding for City wide trash by $15,000 and Streetlighting of $20,000.

Public Works
Capital Equipment Fund

Capital Outlay

The Public Works department received funding of $133,000 from the Capital Equipment Fund for the following equipment:

New	
Tractor	$68,000
Replacement	
Spreader	10,000
Skid Steer	45,000
F550 Truck Bed	10,000

Public Works

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-331-000-10100	Salaries - Full Time	432,194	427,091	445,258	18,167	455,574
10-331-000-10200	Salaries - Part Time	-	-	8,160	8,160	8,323
10-331-000-16000	Overtime	3,099	848	3,549	2,701	3,620
Total Salaries & Wages		435,293	427,939	456,967	29,028	467,517
10-331-000-17000	Fica Benefit	26,138	26,020	28,332	2,312	28,986
10-331-000-17100	Medicare	6,113	6,085	6,626	541	6,779
10-331-000-17800	Workmen's Compensation	31,796	37,000	35,700	(1,300)	37,483
Total Required Taxes		64,047	69,105	70,658	1,553	73,248
10-331-000-18000	Lagers Benefit	61,517	66,606	71,360	4,754	74,849
Total Retirement Benefits		61,517	66,606	71,360	4,754	74,849
10-331-000-19000	Health Insurance	54,977	57,470	61,536	4,066	72,638
10-331-000-19100	Dental Insurance	3,203	3,468	3,519	51	4,063
10-331-000-19200	Life Insurance	745	797	945	148	945
10-331-000-19300	Vision Insurance	270	342	301	(41)	491
Total Insurance Benefits		59,195	62,077	66,301	4,224	78,137
Total Personal Services		620,052	625,727	665,286	39,559	693,751
Contractual Services						
10-331-000-21304	Contract Mowing	51,718	54,400	61,000	6,600	61,000
10-331-000-21306	One Call	4,065	3,585	5,000	1,415	5,000
Total Professional Fees		55,783	57,985	66,000	8,015	66,000
10-331-000-25600	Cable	2,437	2,327	2,400	73	2,400
10-331-000-26000	City Wide Trash	73,929	79,301	105,000	25,699	100,000
10-331-000-26100	Yard Waste & Dumpster	34,588	31,353	25,000	(6,353)	40,000
10-331-000-26400	Clean Up Campaign	3,344	4,288	7,000	2,712	7,000
10-331-000-26800	City Wide Streetlights	267,579	263,809	270,000	6,191	290,000
Total Utilities		381,877	381,078	409,400	28,322	439,400
10-331-000-27200	Cell Phones	4,222	4,311	4,000	(311)	4,000
Total Telephone Services		4,222	4,311	4,000	(311)	4,000
10-331-000-34500	Dues/Memberships	385	1,145	1,000	(145)	1,500
Total Subscriptions/Memberships		385	1,145	1,000	(145)	1,500
10-331-000-36000	Travel	409	-	1,000	1,000	1,000
10-331-000-36400	Training/Seminars	1,814	1,059	2,700	1,641	2,700
Total Training		2,223	1,059	3,700	2,641	3,700
10-331-000-40000	Equipment	16,380	12,789	25,000	12,211	25,000
10-331-000-40500	IT Contract Services	1,250	5,444	1,500	(3,944)	4,000
10-331-000-40701	Software Maintenance	4,116	4,198	4,700	502	4,700
10-331-000-40900	Traffic Signal Maint.	3,179	10,688	5,000	(5,688)	10,000
10-331-000-41000	Vehicles	8,791	13,726	20,000	6,274	20,000

Public Works

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
10-331-000-41601	Plumbing/Electrical	525	286	1,000	714	1,000
10-331-000-41800	Grounds Maint.	60	674	-	(674)	-
Total Repair & Maintenance		34,301	47,805	57,200	9,395	64,700
10-331-000-44000	Equipment Rental	2,700	2,591	12,000	9,409	12,000
10-331-000-44001	Leased Equipment	13,000	8,140	8,000	(140)	-
Total Other Contractual Services		15,700	10,731	20,000	9,269	12,000
Total Contractual Services		494,491	504,114	561,300	57,186	591,300
Commodities						
10-331-000-50500	Office Supplies	1,715	798	2,000	1,202	2,000
10-331-000-51011	Janitor Supplies	6,586	5,420	5,500	80	6,000
10-331-000-51600	Expendable Supplies	812	1,071	4,000	2,929	4,000
10-331-000-52200	Safety Supplies	61	1,801	3,500	1,699	3,500
10-331-000-52700	Tool Replacement	2,357	199	2,800	2,601	2,800
Total Supplies		11,531	9,289	17,800	8,511	18,300
10-331-000-54100	Vehicle Oil & Gas	17,980	21,645	32,200	10,555	32,200
Total Vehicle Oil & Gas		17,980	21,645	32,200	10,555	32,200
10-331-000-56000	Uniforms	4,572	1,767	5,000	3,233	5,000
Total Uniforms		4,572	1,767	5,000	3,233	5,000
10-331-000-57000	Snow Removal	41,576	38,502	50,000	11,498	50,000
10-331-000-57500	Construction Materials	726	4,957	2,500	(2,457)	2,500
10-331-000-58100	Mosquito Spraying	4,030	490	3,000	2,510	5,000
10-331-000-58500	Street Decorations	919	1,224	500	(724)	2,000
10-331-000-59000	Signage	3,382	3,054	4,500	1,446	5,000
Total Maintenance Supplies		50,633	48,227	60,500	12,273	64,500
Total Commodities		84,716	80,928	115,500	34,572	120,000
Total Public Works Before Capital Outlay		1,199,259	1,210,769	1,342,086	131,317	1,405,051
Capital Outlay						
30-331-000-60000	Vehicles	27,541	31,599	34,000	2,401	68,000
Total Vehicles		27,541	31,599	34,000	2,401	68,000
30-331-000-65000	Equipment	42,840	13,995	20,000	6,005	65,000
Total Equipment		42,840	13,995	20,000	6,005	65,000
Total Capital Outlay		70,381	45,594	54,000	8,406	133,000
Total Public Works With Capital Outlay		1,269,640	1,256,363	1,396,086	139,723	1,538,051

Parks and Aquatics
General Fund

Major Programs

The Board of Aldermen approved funding for all current programs.

Parks and Aquatics

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Contractual Services						
10-336-107-25000	Electricity - EH Young	11,835	11,126	12,000	874	12,000
10-336-107-25400	Water - EH Young	2,199	2,080	10,000	7,920	10,000
10-336-107-27000	Telephone - EH Young	912	838	1,000	162	1,000
10-336-107-42100	Maintenance - EH Young	10,209	13,852	13,000	(852)	13,000
Total EH Young Park		25,155	27,896	36,000	8,104	36,000
10-336-108-25000	Electricity - Renner	1,429	1,243	1,500	257	1,500
10-336-108-25400	Water - Renner	796	705	3,000	2,295	3,000
10-336-108-42100	Maintenance - Renner	2,636	1,895	9,000	7,105	9,000
Total Renner Brenner Park		4,861	3,843	13,500	9,657	13,500
10-336-109-25400	Water - Homestead Park	181	189	500	311	500
10-336-109-42100	Maintenance - Homestead	4,480	600	5,000	4,400	5,000
Total Homestead Park		4,661	789	5,500	4,711	5,500
10-336-110-27000	Telephone - Pool	912	835	1,000	165	1,000
10-336-110-42100	Maintenance - Pool	399	4,120	20,000	15,880	20,000
10-336-110-44517	Pool Management	68,303	90,312	73,000	(17,312)	77,000
10-336-110-51012	Supplies - Pool	1,402	2,673	1,600	(1,073)	1,600
10-336-110-52010	Chemicals - Pool	3,475	7,181	4,500	(2,681)	4,500
Total Pool		74,491	105,121	100,100	(5,021)	104,100
10-336-111-25000	Electricity - Welcome Plaz	5,529	4,819	9,000	4,181	9,000
10-336-111-25400	Water - Welcome Plaza	516	495	8,000	7,505	8,000
10-336-111-42100	Maintenance Welcome Pla	124	1,102	4,000	2,898	4,000
Total Welcome Plaza		6,169	6,416	21,000	14,584	21,000
10-336-112-25000	Electricity - Fountains	15,659	11,937	14,000	2,063	17,000
10-336-112-25400	Water - Fountains	19,213	26,648	21,000	(5,648)	21,000
10-336-112-42100	Maintenance -Fountains	6,295	10,454	12,000	1,546	12,000
Total Fountains		41,167	49,039	47,000	(2,039)	50,000
10-336-113-25000	Electricity - ROW Irrigatio	470	464	500	36	500
10-336-113-25400	Water - ROW Irrigation	7,913	11,437	15,000	3,563	15,000
10-336-113-42100	Maintenance - ROW Irriga	12,477	7,612	15,000	7,388	15,000
Total ROW Irrigation		20,860	19,513	30,500	10,987	30,500
10-336-121-25000	Electricity - ROW Irrigatio	-	-	500	500	1,000
10-336-121-25400	Water - ROW Irrigation	-	-	15,000	15,000	15,000
10-336-121-42100	Maintenance - ROW Irriga	-	331	8,000	7,669	20,000
10-336-121-42300	Business Park Dues	49,015	36,383	85,000	48,617	65,000
Total ROW Irrigation		49,015	36,714	108,500	71,786	101,000
10-336-000-42000	Maintenance - Trail Systen	11,028	3,615	19,000	15,385	19,000
Total Trail System		11,028	3,615	19,000	15,385	19,000
10-336-000-27005	Telephone - MRT	-	-	500	500	-
10-336-000-41800	Grounds Repair	1,141	2,604	6,000	3,396	6,000
10-336-000-53700	Misc. Supplies	1,522	1,158	1,500	342	1,500
Total Other		2,663	3,762	8,000	4,238	7,500
Total Parks and Aquatics With Capital Outlay		240,070	256,708	389,100	132,392	388,100

Building Maintenance
General Fund

Major Programs

Additional funding of $16,400 was added for electricity in the City's buildings.

Building Maintenance

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Contractual Services						
10-337-101-25000	Electricty - PW	9,169	8,150	11,300	3,150	11,300
10-337-101-25200	Gas - PW	1,279	1,680	2,500	820	2,500
10-337-101-25400	Water - PW	1,840	997	2,000	1,003	2,000
10-337-101-41500	Building - PW	10,533	9,823	10,000	177	10,000
Total Public Works		22,821	20,650	25,800	5,150	25,800
10-337-102-25000	Electricty - CH	45,176	43,302	40,000	(3,302)	46,000
10-337-102-25400	Water - CH	4,552	3,647	17,500	13,853	17,500
10-337-102-41500	Building - CH	47,534	19,724	38,000	18,276	38,000
10-337-102-44200	Custodial	364	70	2,000	1,930	2,000
Total City Hall		97,626	66,743	97,500	30,757	103,500
10-337-103-25000	Electricty - PS	32,172	32,555	31,000	(1,555)	34,000
10-337-103-25200	Gas - PS	2,802	3,890	6,000	2,110	6,000
10-337-103-25400	Water - PS	11,519	10,453	18,000	7,547	18,000
10-337-103-41500	Building - PS	45,398	37,756	50,000	12,244	50,000
10-337-103-44200	Custodial	19,440	16,500	24,500	8,000	24,500
Total Public Safety		111,331	101,154	129,500	28,346	132,500
10-337-104-25000	Electricty - CC	24,645	24,327	20,000	(4,327)	25,000
10-337-104-25200	Gas - CC	4,051	5,231	7,100	1,869	7,100
10-337-104-25400	Water - CC	4,949	5,317	9,000	3,683	9,000
10-337-104-41500	Building - CC	12,999	14,843	23,000	8,157	23,000
10-337-104-44203	Custodial - Com. Center	7,860	7,860	8,000	140	8,000
Total Community Center		54,504	57,578	67,100	9,522	72,100
10-337-105-25000	Electricity - Old PS	3,112	2,700	2,800	100	3,500
10-337-105-41500	Building - Old PS	2,459	3,443	4,000	557	4,000
Total Old Public Safety		5,571	6,143	6,800	657	7,500
10-337-106-25000	Electricity - Kitterman	5,275	5,710	5,000	(710)	5,500
10-337-106-41500	Building - Kitterman	30	-	3,000	3,000	3,000
Total Kitterman Building		5,305	5,710	8,000	2,290	8,500
10-337-117-25000	Electricity - Radio Tower	7,109	6,457	6,000	(457)	7,200
10-337-117-41500	Building Maint. Radio	839	-	1,000	1,000	1,000
10-337-117-54000	Fuel - Radio Tower	793	-	1,000	1,000	1,000
Total Radio Tower		8,741	6,457	8,000	1,543	9,200
Total Building Maintenance Before Capital Outl		305,899	264,435	342,700	78,265	359,100

COMMUNITY CENTER DEPARTMENT

The following cost centers are in the Community Center Department:

Community Center

The purpose of the Community Center cost center is to enrich the quality of life in Riverside through a year-round program of community recreational events.

Community Center
General Fund

Personnel

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Budget	Full-Time Positions	Part-Time Budget
Community Center				
Recreation Supervisor	1	$ -	1	$ -
Receptionist	1	-	1	-
Part-Time Staff	-	5,722	-	5,610
Total	**2**	**$ 5,722**	**2**	**$5,610**

Major Programs

Due to its popularity, funding for the Healthy Citizen Program, which pays 75% of resident's community center memberships, was increased by $96,000.

Community Center

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-341-000-10100	Salaries - Full Time	92,610	97,938	98,402	464	100,358
10-341-000-10200	Salaries - Part Time	2,232	2,879	5,610	2,731	5,722
10-341-000-16000	Overtime	334	1,353	2,550	1,197	2,601
Total Salaries & Wages		95,176	102,170	106,562	4,392	108,681
10-341-000-17000	Fica Benefit	5,755	6,119	6,607	488	6,738
10-341-000-17100	Medicare	1,346	1,431	1,545	114	1,576
10-341-000-17800	Workmen's Compensation	2,625	2,579	2,616	37	2,745
Total Required Taxes		9,726	10,129	10,768	639	11,059
10-341-000-18000	Lagers Benefit	13,893	15,883	16,051	168	16,782
Total Retirement Benefits		13,893	15,883	16,051	168	16,782
10-341-000-19000	Health Insurance	12,415	13,780	12,816	(964)	13,847
10-341-000-19100	Dental Insurance	800	792	700	(92)	732
10-341-000-19200	Life Insurance	177	177	210	33	210
10-341-000-19300	Vision Insurance	161	76	60	(16)	68
Total Insurance Benefits		13,553	14,825	13,786	(1,039)	14,858
Total Personal Services		132,348	143,007	147,167	4,160	151,380
Contractual Services						
10-341-000-22800	Memberships	224,373	283,304	210,000	(73,304)	306,000
10-341-000-22801	Support Fee	27,600	28,700	27,600	(1,100)	27,600
10-341-000-22802	Swim Lessons	7,160	6,720	10,000	3,280	10,000
Total Community Services		259,133	318,724	247,600	(71,124)	343,600
10-341-000-25600	Cable	1,257	905	2,000	1,095	2,000
Total Utilities		1,257	905	2,000	1,095	2,000
10-341-000-27000	Telephone	912	835	1,200	365	1,200
10-341-000-27200	Cell Phones	865	865	900	35	900
Total Telephone Services		1,777	1,700	2,100	400	2,100
10-341-000-32000	Printing	22	50	100	50	100
Total Printing/Copy Machine		22	50	100	50	100
10-341-000-34500	Dues/Memberships	280	290	300	10	500
Total Subscriptions/Memberships		280	290	300	10	500
10-341-000-36000	Travel	1,601	2,786	2,200	(586)	2,200
10-341-000-36400	Training & Seminars	1,084	1,545	2,000	455	2,100
Total Training		2,685	4,331	4,200	(131)	4,300
10-341-000-40000	Equipment	246	-	300	300	300
10-341-000-40500	IT Contract Services	2,101	740	2,000	1,260	2,000
Total Repair & Maintenance		2,347	740	2,300	1,560	2,300
10-341-000-44100	Advertising	207	76	500	424	300
10-341-100-44400	Special Events	8,043	7,548	7,500	(48)	8,000
10-341-100-44522	Recreational Programs	7,432	9,268	8,000	(1,268)	9,000
Total Other Contractual Services		15,682	16,892	16,000	(892)	17,300
Total Contractual Services		283,183	343,632	274,600	(69,032)	372,200

Community Center

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Commodities						
10-341-000-50500	Office Supplies	768	128	700	572	800
10-341-000-51500	Postage	174	6	200	194	200
10-341-000-51700	Program Supplies	-	95	300	205	300
Total Supplies		942	229	1,200	971	1,300
10-341-000-56000	Uniforms	386	320	500	180	500
Total Uniforms		386	320	500	180	500
Total Commodities		1,328	549	1,700	1,151	1,800
Total Community Center Before Capital Outlay		416,859	487,188	423,467	(63,721)	525,380
Total Community Center With Capital Outlay		416,859	487,188	423,467	(63,721)	525,380

COMMUNITY DEVELOPMENT DEPARTMENT

The following cost center is in the Community Development Department:

Community Development

The purpose of the Community Development cost center is to maintain an attractive, safe and functionally built environment, maintain quality neighborhoods, ensure that development meets the standards set by policy makers facilitate quality economic growth, and ensure the safety of the built environment through the administration and enforcement of codes, ordinance and construction standards.

Community Development
General Fund

Personnel

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Budget	Full-Time Positions	Part-Time Budget
Community Development				
Director	1	$ -	1	$ -
Planner	1	-	1	-
Building Inspector	1	-	1	-
Animal Control Officer	1	-	1	-
Administrative Assistant	1	-	1	-
Total	**5**	**$ -**	**5**	**$ -**

Major Programs

The Board of Aldermen approved funding for all current programs.

City of Riverside
2018-19 Budget

Community Development

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-819-000-10100	Salaries - Full Time	303,030	309,119	311,716	2,597	317,903
10-819-000-16000	Overtime	289	1,006	2,165	1,159	2,208
Total Salaries & Wages		303,319	310,125	313,881	3,756	320,111
10-819-000-17000	Fica Benefit	17,352	17,396	19,460	2,064	19,847
10-819-000-17100	Medicare	4,058	4,068	4,552	484	4,642
10-819-000-17800	Workmen's Compensatior	3,680	3,835	4,056	221	4,250
Total Required Taxes		25,090	25,299	28,068	2,769	28,739
10-819-000-18000	Lagers Benefit	45,079	49,787	49,907	120	52,178
Total Retirement Benefits		45,079	49,787	49,907	120	52,178
10-819-000-19000	Health Insurance	43,206	50,832	46,992	(3,840)	55,271
10-819-000-19100	Dental Insurance	2,708	3,225	2,857	(368)	3,364
10-819-000-19200	Life Insurance	67	46	525	479	525
10-819-000-19300	Vision Insurance	391	477	507	30	504
Total Insurance Benefits		46,372	54,580	50,881	(3,699)	59,664
Total Personal Services		419,860	439,791	442,737	2,946	460,692
Contractual Services						
10-819-000-27200	Cell Phones	3,565	3,072	3,500	428	3,500
Total Telephone Services		3,565	3,072	3,500	428	3,500
10-819-000-32000	Printing	1,280	490	1,000	510	1,000
10-819-000-32500	Mapping	-	483	1,000	517	1,000
10-819-000-32700	Legal Notices	1,052	96	2,000	1,904	2,000
Total Printing/Copy Machine		2,332	1,069	4,000	2,931	4,000
10-819-000-34000	Subscriptions	-	-	500	500	2,000
10-819-000-34500	Dues/Memberships	1,015	1,649	2,500	851	2,000
Total Subscriptions/Memberships		1,015	1,649	3,000	1,351	4,000
10-819-000-36000	Travel	3,054	1,306	7,300	5,994	6,700
10-819-000-36400	Training/Seminars	2,317	1,921	4,700	2,779	5,200
Total Training/Travel		5,371	3,227	12,000	8,773	11,900
10-819-000-40500	IT Contract Services	-	-	500	500	500
10-819-000-41000	Vehicle Maintenance	178	1,721	1,000	(721)	1,000
Total Repair & Maintenance		178	1,721	1,500	(221)	1,500
10-819-000-44501	Contract Mowing	-	756	2,500	1,744	2,500
10-819-000-44502	Building Demo Program	1,950	-	14,000	14,000	14,000
10-819-000-44503	Animal Control	1,126	2,343	5,000	2,657	5,000
10-819-000-44508	Planning Commission	-	16	1,000	984	500
Total Other Contractual Services		3,076	3,115	22,500	19,385	22,000
Total Contractual Services		15,537	13,853	46,500	32,647	46,900

Community Development

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Commodities						
10-819-000-50500	Office Supplies	418	287	750	463	750
10-819-000-51500	Postage	464	75	1,000	925	1,000
10-819-000-52701	Tools	360	342	750	408	750
10-819-000-53900	Meeting Supplies	106	82	500	418	500
10-819-000-53901	Business Retention	2,050	1,267	3,500	2,233	3,000
Total Supplies		3,398	2,053	6,500	4,447	6,000
10-819-000-54000	Fuel	1,082	1,824	1,000	(824)	1,000
Total Fuel		1,082	1,824	1,000	(824)	1,000
10-819-000-56000	Uniforms	1,277	1,309	1,500	191	1,500
Total Uniforms		1,277	1,309	1,500	191	1,500
Total Commodities		5,757	5,186	9,000	3,814	8,500
Total Community Development Before Capital Outlay		441,154	458,830	498,237	39,407	516,092
Capital Outlay						
5-819-748-00	Vehicles	-		-	-	-
Total Vehicles		-	-	-	-	-
Total Capital Outlay		-	-	-	-	-
Total Community Development		441,154	458,830	498,237	39,407	516,092

ENGINEERING DEPARTMENT

The following cost center is in the Engineering Department:

Engineering

The Engineering cost center is responsible for the construction of infrastructure throughout the City.

Engineering
General Fund

Personnel

	FY19 Budget		FY18 Budget	
	Full-Time Positions	Part-Time Budget	Full-Time Positions	Part-Time Budget
Engineering				
City Engineer	1	-	1	-
Cap Project/Parks Manager	1	-	-	-
Capital Projects Coordinator	-	-	1	-
	2	**-**	**2**	**-**

The Capital Projects Coordinator was reclassified to a Capital Projects/Parks Manager position.

Major Programs

The Board of Aldermen approved funding for all current programs.

City of Riverside
2018-19 Budget

Engineering

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
Personal Services						
10-332-000-10100	Salaries - Full Time	137,582	149,694	144,454	(5,240)	162,563
10-332-000-16000	Overtime	-	-	2,165		-
Total Salaries & Wages		137,582	149,694	146,619	(5,240)	162,563
10-332-000-17000	Fica Benefit	7,766	8,795	9,091	296	10,079
10-332-000-17100	Medicare	1,816	2,057	2,126	69	2,357
10-332-000-17800	Workmen's Compensatio	3,642	4,171	4,116	(55)	4,350
Total Required Taxes		13,224	15,023	15,333	310	16,786
10-332-000-18000	Lagers Benefit	20,634	22,305	23,312	1,007	26,498
Total Retirement Benefits		20,634	22,305	23,312	1,007	26,498
10-332-000-19000	Health Insurance	17,741	19,989	18,360	(1,629)	19,935
10-332-000-19100	Dental Insurance	1,069	1,104	1,069	(35)	1,116
10-332-000-19200	Life Insurance	258	254	210	(44)	210
10-332-000-19300	Vision Insurance	179	188	179	(9)	191
Total Insurance Benefits		19,247	21,535	19,818	(1,717)	21,451
Total Personal Services		190,687	208,557	205,082	(5,640)	227,298
Contractual Services						
10-332-000-20700	Engineering Fees	5,752	12,553	12,500	(53)	25,000
Total Professional Fees		5,752	12,553	12,500	(53)	25,000
10-332-000-27200	Cell Phones	1,731	2,380	1,800	(580)	1,800
Total Telephone Services		1,731	2,380	1,800	(580)	1,800
10-332-000-32000	Printing	373	179	2,000	1,821	2,000
10-332-000-32700	Legal Notices	73	243	300	57	300
Total Printing/Copy Machine		446	422	2,300	1,878	2,300
10-332-000-34500	Dues/Memberships	410	1,037	800	(237)	1,500
Total Subscriptions/Memberships		410	1,037	800	(237)	1,500
10-332-000-36000	Travel Expenses	-	85	2,000	1,915	2,200
10-332-000-36200	Business Meetings		-		-	500
10-332-000-36400	Training & Seminars	365	555	1,300	745	1,700
Total Training		365	640	3,300	2,660	4,400
10-332-000-40500	IT Contract Services	-	-	1,000	1,000	1,000
10-332-000-40700	Software Maintenance		-		-	3,000
10-332-000-41000	Vehicle Maintenance	1,027	231	500	269	1,000
Total Repair & Maint.		1,027	231	1,500	1,269	5,000
Total Contractual Services		9,731	17,263	22,200	4,937	40,000
Commodities						
10-332-000-50500	Office Supplies	30	242	500	258	500
10-332-000-51500	Postage	50	28	500	472	500

Engineering

		2016-17 Actual	2017-18 Actual	2017-18 Budget	Actual Under/(Over) Budget	2018-19 Budget
10-332-000-52700	Tools	1,038	669	4,000	3,331	4,000
Total Supplies		1,118	939	5,000	4,061	5,000
10-332-000-54100	Vehicle Fuel	969	1,292	2,000	708	2,000
Total Uniforms		969	1,292	2,000	708	2,000
10-332-000-56000	Uniforms	420	186	500	314	500
Total Uniforms		420	186	500	314	500
Total Commodities		2,507	2,417	7,500	5,083	7,500
Total Engineering Before Capital Outlay		202,925	228,237	234,782	4,380	274,798
Total Engineering With Capital Outlay		202,925	228,237	234,782	4,380	274,798

Capital Improvement Fund

The Capital Improvement Program (CIP) is an important policy document considered by the Board of Aldermen. Capital project construction is critical to maintaining the quality of life and economic vitality of any community. The City of Riverside's 2019-2023 CIP was developed to plan effectively for future needs given current resources and Board Goals.

The CIP document provides the Board of Aldermen, the staff and the public with a framework for planning and scheduling capital projects. The plan presents a clear picture of projects scheduled for the current year. The process of updating the plan annually also provides an opportunity to revise the document based on changing community needs and priorities, economic conditions, revised cost estimates, or alternative funding sources.

	2018/19 Adopted Budget
Revenue	
Grants	875,000
Investment Income	400
Transfers from other Funds	7,000,000
Total Revenue	7,875,400
Expenditures	
Infrastructure Maintenance	
9 Hwy & Mattox Intersection	150,000
Annual Program	350,000
Platte Valley Industrial Park	600,000
Tremont Trafficway	1,500,000
Facility Improvements	
Pool Repainting	65,000
City Hall Generator	50,000
Campus Parking Lot Lights	10,000
1 Roof Unit at Public Safety	65,000
Com Center Exterior Paint	30,000
Annual Program	150,000
Horizons	
Horizons East	650,000
Economic Development	500,000
Horizons North Sewer	250,000
Fill Dirt	750,000
Software	
GIS	25,000
Park & Trails	
EH Young Improvements	1,500,000
Christmas Tree Welcome Plaza	80,000
Fitness Court	150,000
Vivion Road Trail	1,200,000
Jumping Branch Trail	650,000
Total Expenditures	8,725,000
Revenues Less Expenditures	(849,600)
Beginning Fund Balance	1,405,870
Ending Fund Balance	**556,270**

Project	2018-19	2019-20	2020-21	2021-22	2022-23
Equipment & Software					
GIS System	25,000		25,000		
Facility Security Equipment		330,000			
2000 HME Custom Aerial		1,200,000			
2007 KME Rescue Pumper			125,000		
CAD/RMS				550,000	
2001 Freightliner Dump				160,000	
Street Sweeper			225,000		
Radio Replacement		350,000			
In Car Video			250,000		
Major Equipment & Software	**25,000**	**1,880,000**	**625,000**	**710,000**	**-**
Infrastructure					
Annual Program	350,000	350,000	350,000	350,000	350,000
9 Hwy & Mattox Intersection	150,000				
Platte Valley Industrial Park	600,000				
Tremont Tfwy	1,500,000				
Montebella Phase 1		500,000			
Indian Lane			500,000		
Horizons & 41st Traffic Signal				325,000	
Apache/Indian Hills					500,000
Total Infrastructure	**2,600,000**	**850,000**	**850,000**	**675,000**	**850,000**
Horizons Development					
Economic Development	500,000	500,000	500,000	500,000	500,000
Horizons Northpoint Phase 1	650,000				
Horizons North Sewer	250,000				
Fill Dirt	750,000	250,000	250,000	250,000	250,000
Horizons East			1,300,000		
Total Horizons Development	**2,150,000**	**750,000**	**2,050,000**	**750,000**	**750,000**
Facilities					
Annual Program	150,000	150,000	150,000	150,000	150,000
Pool Repainting	65,000				
CH Generator	50,000				
Campus Parking Lot Lights	10,000				
1 Roof Units at PS	65,000				
CC Exterior Paint	30,000				
Total Facilities	**370,000**	**150,000**	**150,000**	**150,000**	**150,000**
Park & Trail Improvements					
EH Young Masterplan	1,500,000	750,000	750,000	750,000	750,000
Christmas Tree Welcome Plaza	80,000				
Christmas Tree CH		35,000			
Fitness Court	**150,000**				
Vivion Rd Trail	1,200,000				
Jumping Branch Trail	650,000	-			
Linear Trail		300,000			
Line Creek Trail			-		
Total Park & Trail Improvements	**3,580,000**	**1,085,000**	**750,000**	**750,000**	**750,000**
Total Capital Improvement Fund	**8,725,000**	**4,715,000**	**4,425,000**	**3,035,000**	**2,500,000**

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Community Development Fund

COMMUNITY DEVELOPMENT FUND
The Community Development Fund was established to provide funding for economic development projects and blight removal within the City.

	2018/19 Adopted Budget
Revenue	
TIF/NID Revenue	101,500
Total Revenue	101,500
Expenditures	
Downtown	750,000
Total Expenditures	750,000
Revenues Less Expenditures	(648,500)
Beginning Fund Balance	3,125,005
Ending Fund Balance	**2,476,505**

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Capital Equipment Fund

Revenues
The $425,000 transfer from the General Fund represents the funds necessary to purchase all approved capital outlay.

Expenditures
The FY19 budget includes funding for $435,000 in capital equipment purchases.

	2018/19 Adopted Budget
Revenue	
Transfer from General Fund	425,000
Total Revenue	425,000
Expenditures	
Administration	50,000
Police	152,000
Fire	100,000
Public Works	133,000
Total Expenditures	435,000
Revenues Less Expenditures	(10,000)
Beginning Fund Balance	218,498
Ending Fund Balance	**208,498**

2018-19 Operating Budget

Capital Outlay	
Vehicles	
Police	
3 Police Vehicles	144,000
Fire	
2 Fire Vehicles	100,000
Public Works	
1 Tractor	68,000
Total Vehicles	312,000
Equipment	
Public Works	
Spreader	10,000
F550 Truck Bed	10,000
Skid Steer	45,000
Information Technology	
Annual Replacements	50,000
Police	
Chairs	8,000
Total Equipment	123,000
Total Capital Outlay	**435,000**

Debt Service Fund

DEBT SERVICE FUND
The City of Riverside's primary objective in debt management is to keep the level of indebtedness within available revenue, and to keep the debt within the legal limitations of the State of Missouri, at a minimum cost to the citizens.

Revenue
The Debt Service Fund is projecting total revenue of $8,135,000 comprised of $8,085,000 in Tax Increment Financing revenue, and $50,000 in investment income.

Expenditures
The FY19 budget provides $6,699,000 in expenditures.

Debt Service Fund	2018/19 Adopted Budget
Revenue	
TIF Revenue – Pilots	5,300,000
TIF Revenue – EATS	300,000
TIF Revenue – State	2,485,000
Investment Income	50,000
Total Revenue	8,135,000
Expenditures	
Principal	$3,760,000
Interest	794,000
Developer Incentive	750,000
Transfer to Levee District Debt	920,000
Levee Assessment	465,000
Fees	10,000
Total Expenditures	6,699,000
Revenues Less Expenditures	1,436,000
Transfer to General Fund	(1,500,000)
Beginning Fund Balance	4,249,992
Ending Fund Balance	**4,185,992**

Bonded Debt Obligation

Fiscal Year	Principal	Interest	Total Debt Service
2011 Tax Increment Financing Debt – Outstanding Balance $415,000			
2019	240,000	15,481	255,481
2020	175,000	6,781	181,781
2014 Tax Increment Financing Debt – Outstanding Balance $2,615,000			
2019	1,425,000	90,350	1,515,350
2020	1,190,000	47,600	1,237,600
2017 Tax Increment Financing Debt – Outstanding Balance $16,370,000			
2019	2,095,000	688,050	2,783,050
2020	2,160,000	625,200	2,785,200
2021	2,225,000	560,400	2,785,400
2022	2,310,000	471,400	2,781,400
2023	2,405,000	379,000	2,784,000
2024	2,525,000	258,750	2,783,750
2025	2,650,000	132,500	2,782,500

Tourism Tax Fund

Revenues
Tourism Tax Revenues are budgeted to total $190,000.

Expenditures
All expenditures from this fund will be used to promote tourism and interest in Riverside.

Tourism Tax Fund	2018/19 Adopted Budget
Revenue	
Tourism Tax	190,000
Total Revenue	190,000
Expenditures	96,000
Revenues Less Expenditures	94,000
Beginning Fund Balance	501,547
Ending Fund Balance	595,547

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